

Introducing the Limbach Vendor Qualification and Management Program

Dear Valued Partner,

Limbach greatly values its relationship with all of its vendors and is committed to improving workplace safety, minimizing incidents, and ensuring partners are capable of fulfilling their commitment to Limbach. Limbach's goal is for all employees and partners to commit their Heart and Mind to safety. As part of this commitment, we are determined to work exclusively with select vendors that demonstrate a commitment to appropriate safety plans, superior safety performance, industry best practices, established training programs that are required to meet regulatory requirements, corporate financial capacity and outside credit support to meet the needs of the project in process.

Limbach has collaborated with Avetta — *a vendor qualification and compliance management service* — to ensure a safe and sustainable workplace for all Limbach employees, vendors, suppliers, and customers. Avetta, the world's leading provider of supply chain risk management solutions, delivers a simplified online registration process and excellent customer service in the verification process.

In many respects, the change is just how we collect this information and how our partner Avetta will be able to assist you. Avetta personnel will help you through the entire process and even help you develop safety programs. The following annual fees will apply, depending on whether you are identified as a Low or High Risk vendor:

- Low Risk (Non-Safety Sensitive) vendor, only linked to Limbach, would sign up for DocuGUARD and InsureGUARD = \$318, plus a \$299 Activation Fee
- High Risk (Safety Sensitive) vendor, only linked to Limbach, would sign up for DocuGUARD, InsureGUARD and AuditGUARD = \$817, plus a \$299 Activation Fee

We aim to have all partners register with Avetta by following the steps and timeline established below.

Three Steps to "Complete" Status

Step 1 (Required immediately) – Register on organizer.avetta.com/Registration.action and select Limbach

****NOTE**** – To ensure your organization completes the appropriate vetting exercise, please ensure your **Contractor Type** is set up correctly during the registration process. You may also update the **Contractor Type** within the **Company Profile** section of the Organizer:

- 1) **Material Supplier / Offsite:** Supplier's work / services are performed at their own facility(ies), with company only visiting Limbach properties to install / maintain equipment
- 2) **Onsite:** Supplier's work / services are performed at Limbach facilities

Step 2 - (Required immediately) - Prequalify to work with Limbach as detailed in the Avetta system

Step 3 - (Required immediately) - Achieve "Complete" status as detailed in the Avetta system

The Limbach team looks forward to your continued partnership.

Regards,

Kris Thorne
Chief Operating Officer
Limbach Facility Services, LLC

Avetta Vendor Benefits

- ✓ **DIFFERENTIATION:** Showcase the quality of your unique offerings relative to your competitors – use as a competitive differentiator when bidding for business.
- ✓ **SUPPORT:** Dedicated, helpful Avetta representatives assist in compliance support, prequalification, documentation and guidance where required.
- ✓ **SIMPLICITY:** Vendors provide information once and it will be applicable for all Regions. Avetta vendors avoid unnecessary forms, upload documents easily, update their profiles any time, and spend less on costly advertising.
- ✓ **GUIDANCE:** Avetta Insurance and Safety Professionals not only identify shortfalls or areas for improvement, they will advise you on the best way to meet client, jurisdictional, and regional requirements.
- ✓ **IMPROVEMENTS:** About 90% of vendor audits result in at least one improvement that helps them meet client requirements and strengthens their reputation as reputable suppliers.
- ✓ **ALERTS:** Be notified when information is expiring to ensure seamless approval status.

Register Now: organizer.avetta.com/Registration.action

Get more info: <http://pages.avetta.com/Limbach>

Talk to an Avetta Representative: 1-877-725-3022

Talk to Chase Linkous, Director of Risk Management at Limbach: 614-607-8038

You can contact your local Limbach financial or safety team member if you have additional questions.